



**Purpose:** The course is designed by keeping any eye on the latest development in the field and addresses the employability issues. Successful completion of the course will empower an individual with requisite knowledge, skills and abilities [KSA] to perform the job better and quick progression in career. Every individual must aspire for it. In today's VUCA environment, it is a necessity and not a choice.

**Eligibility:** Anyone

**Delivery Method:** Online / Distance and Blended Mode only for the colleges where in bulk students take admission for any particular course.

**Duration: Short Certification Course-** One Month / Medium Duration Course- 3 months

**Fees:** One Month Duration-INR 3000, USD 200  
Three Month Duration- INR 10,000, USD 500

**Support Material:** Soft Copy resource materials provided.

**Recognition:** MTC Global is a Global Apex Advisory Body in Management Education having a membership base of over 30,000 professionals across academia and industry, spread in over 50 countries. An ISO 9001: 2008 certified organisation and a participant of United Nations Global Compact Program. The most trusted and highly credible organisation in the world. Visit [www.mtcglobal.org](http://www.mtcglobal.org)

All the courses are offered by MTC Global Leadership Institute under aegis of MTC Global.

### **Examination**

We believe true learning happens through self learning mode and self interest to acquire new skills. Keeping this in view, we have decided to conduct the open book exam to test candidate's analytical, fundamental and conceptual skills on the subject.

The exam will be conducted for 100 Marks.

**Grading:** A= 70 % and Above [Excellent]  
B= 60% - 69% [Very Good]  
C= 50 % - 59 % [Good]  
D= Below 50% [Fail]

Passing marks in each subject is 50%

### Short Certification Courses

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| Certificate Course in Human Rights            | Certificate Course in Selling Skills           | Certificate Course in CRM                              |
| Certificate Course in Entrepreneurship        | Certificate Course in Green Entrepreneurship   | Certificate Course in Technology Entrepreneurship      |
| Certificate Course in Social Entrepreneurship | Certificate Course in Innovation & Creativity  | Certificate Course in Women Entrepreneurship           |
| Certificate Course in Technology Transfer     | Certificate Course in Retail                   | Certificate Course in Marketing Research               |
| Certificate Course in Real Estate Management  | Certificate Course in Supply Chain             | Certificate course in Logistic                         |
| Certificate Course in Material Management     | Certificate Course in Computer Fundamentals    | Certificate Course in Network Marketing                |
| Certificate Course in Event Marketing         | Certificate Course in Green marketing          | Certificate Course in New Age Marketing                |
| Certificate Course in Advertising             | Certificate Course in Public Relation          | Certificate Course in Office Management                |
| Certificate Course in Competency Mapping      | Certificate Course in Performance Appraisal    | Certificate Course in Recruitment                      |
| Certificate Course in e-HRM                   | Certificate Course in Training and Development | Certificate course in Change Management                |
| Certificate Course in Knowledge Engineering   | Certificate Course in Hospitality              | Certificate Course in Tour and Travel                  |
| Certificate Course in Soft-Skills             | Certificate Course in Tourism                  | Certificate Course in Network Marketing                |
| 35. Certificate Course in Hotel Management    | 36. Certificate Course in NGO Management       | Certificate Course in Business Communication           |
| Certificate Course in Inventory Management    | Certificate Course in Leadership               | Certificate of MIS                                     |
| Certificate Course in Technical Writing       | Certificate Course in Teaching Proficiency     | Certificate Course in Industrial Relations             |
| Certificate Course in Creative Writing        | Certificate Course in Insurance Management     | Certificate Course in Meditation                       |
| Certificate Course in Cooking                 | Certificate Course in Hospital Administration  | Certificate Course in Wellness and Spa                 |
| Certificate Course in Massaging               | Certificate Course in Jewellery Designing      | Certificate Course in School Leadership                |
| Certificate Course in Distance Education      | Certificate Course in Family Business          | Certificate course in Finance                          |
| Certificate Course in Banking                 | Certificate Course in Financial Market         | Certificate Course in Training and Development         |
| Certificate Course in MLM                     | Certificate Course in Hardware Maintenance     | Certificate Course in Hair Dressing                    |
| Certificate Course in Capital Marketing       | Certificate Course in Courier Service          | Certificate Course in Cargo Management                 |
| Certificate Course in Stress Management       | Certificate Course Fire and Safety             | Certificate Course in Crèche and pre-school Management |
| Certificate Course in Primary Education       | Certificate Course in Pre-primary Education    | Certificate Course in Nursery Education                |

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| Certificate Course in Montessori and Child Education | Certificate Course in Interior Designing   | Certificate Course in Exterior Designing          |
| Certificate Course in Gardening                      | Certificate Course in Secretarial Practice | Certificate Course in Personal Secretaryship      |
| Certificate Course in Office Assistantship           | Certificate Course for Receptionist        | Certificate Course in Beauty Parlour Management   |
| Certificate Course in Image Management.              | Certificate Course in Cyber Law            | Certificate Course in Investment and Tax Planning |
| Certificate Course in IPR                            | Certificate Course in Environmental Law    | Certificate Course in Business Law                |
| Certificate Course in Community Development          | Certificate Course in Journalism           | Certificate Course in Acting                      |
| Certificate Course in Modelling                      | Certificate Course in Fashion Designing    | Certificate Course in Social Media Marketing      |
| Certificate Course in Transport Management           | Certificate Course in                      | Certificate Course in Call Centre / BPO training  |
| Certificate Course in Desktop Publishing             | Certificate Course in NLP                  | Certificate Course in Psychometric Testing        |
| Certificate Course in Handicraft                     | Certificate Course in Gardening            | Certificate Course in Team Management             |
| Certificate Course in Gym & Fitness                  | Certificate Course in Wealth Management    | Certificate Course in Spirituality and Yoga       |

#### Medium Duration Course

|                                      |                                    |
|--------------------------------------|------------------------------------|
| Marketing Management Professional    | HR Management Professional         |
| Finance Management Professional      | Operations Management Professional |
| Supply Chain Management Professional | Strategic Management Professional  |
| Brand Management Professional        | Public Relations Professional      |
| Software Professional                | Hard Ware Professional             |
| Internet and Networking Professional | Digital Marketing Professional     |
| Computer Hardware Professional       | Accounting Professional            |

For further details please mail to [director@mtcgli.net](mailto:director@mtcgli.net)

For all other details, please visit [www.mtcgli.net](http://www.mtcgli.net)



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Educate, Empower, Elevate

